

STFC SHE Information for Contractors

Contractors working for the STFC shall:

- 1 Notify the Contract Supervising Officer (CSO) of any actual or potential hazards associated with their activities during the course of the works. Contractors must take all reasonable precautions to ensure the health and safety of all those persons under their control and to adequately safeguard members of staff and the general public.
- 2 Agree in advance with the CSO how best to carry out the works in order to:
 - minimize the inconvenience caused to the STFC; and
 - to manage the health and safety aspects of the work by, for example, erecting barriers and signs in order to safeguard, not only those persons working on the project, but also STFC employees and visitors who must share the work area, or work in areas adjacent to it.
- 3 When requested by the CSO, provide a comprehensive Risk Assessment and Method Statement outlining the Contractor's management approach. This must be produced by the Contractors and agreed with the CSO **prior** to the works commencing on site.
- 4 Where contractors will be handed control of an area, ensure that any induction training for operatives and visitors is undertaken and a record kept.
- 5 Where 4 or more operatives are employed, provide the names of at least one operative who holds a current First-Aid certificate, to the CSO. A First-Aid box must be provided by the Contractor and kept adequately stocked.
- 6 Agree with the CSO details of any necessary radiation clearance and the removal and storage of waste prior to works commencing on site. These details should be contained within the Contractor's written Method Statement.
- 7 Provide copies of all reports of accidents and near misses on STFC premises, as well as those dealt with under the "Reporting of Injuries, Diseases and Dangerous Occurrences" Regulations 1995 (RIDDOR). This information is to be provided to the CSO to report to the STFC's Safety Group.