

Ref.		Item	Rating	Comments
1		Have non-standard driving risk assessments been conducted, reviewed by managers and stored in <i>Evotix Assure</i> ?		
2		Have non-standard overseas travel risk assessments been conducted, reviewed by managers and stored in <i>Evotix Assure</i> ?		
3	(Section 4.1.3)	Where travel has occurred to countries that the FCO advises against “all travel” or “all but essential business travel” is there documented Director approval?		
4	(Section 4.1.8)	Have all hire/lease car drivers been given ‘Permit to Drive’?		
5	(Section 4.1.6)	Have all high mileage drivers attended defensive driving course?		
6	(Section 4.4.2)	Has the mileage of STFC drivers been reviewed in the past 12 months to determine high mileage drivers?		
7	(Section 4.1.7)	Have travel related SHE incidents been reported in <i>Evotix Assure</i> ? Is this consistent with vehicle accident insurance and medical claims?		
8	(Section 4.4.3) (Section 4.5.2)	Have STFC professional drivers undertaken their annual health assessment?		